



Chapter Meeting

Topic: Project Cost Management

Speaker: Frank Cox, MS, PMP, MPM

Sponsor: [RKV Technologies](#)

When: January 15, 2009
5:00-7:15 p.m.

Where: Courtyard by Marriott
3301 LeMone Industrial Blvd.
Columbia, MO 65201
[Directions to Courtyard by Marriott](#)

Register: This event costs **\$20** for both members and non-members.

Please register through Acteva, our new event management system, by clicking the button below. The registration deadline is **January 8, 2008**.

The registration deadline for this event has passed.

Cancellation: If you register but can't attend the event, you may cancel before the registration deadline. You will receive a refund by check after the event. The amount of the refund will be less a 10% processing fee. To request a refund, please notify pmivpprograms@pmimidmo.org

You may not cancel your registration after the registration deadline, but we encourage you to send someone in your place.

PDU: The PMI Mid-Missouri Chapter is a PMI Registered Education Provider, and aims to provide educational opportunities to all its members.

This event provides **1.0 PDU** credits for certified Project Management Professionals.

Menu: Appetizers

For special dietary needs, please notify pmivpprograms@pmimidmo.org

Agenda:	5:00	Networking
	6:00	Program
	7:00	Business Meeting
	7:15	Adjourn

About the Program:

PROJECT COST MANAGEMENT – A REAL ORGANIZATIONAL MANAGEMENT MULTIPLIER

Unfortunately, project cost management is one of the weakest areas in many types of projects. It is essential to convert such weakness into strength in order to help project management achieve its full potential in organizations. Applied thoughtfully and rigorously, project cost management can help organizations use their limited funds knowledgeably, collaboratively, and efficiently.

Project cost management includes three processes that too often fail to get included in project planning and control: estimate costs, determine a budget, and control costs. All three processes are required to ensure that a project may be completed within an approved budget. The first two processes, estimating and budgeting, result in outputs that are used as crucial inputs to project management plan development. Initially this presentation will touch on the cost process concepts and key outputs of estimating and budgeting: activity cost estimates, the basis of estimates, project document updates, the cost performance baseline, and project funding requirements.

Transitioning, the presentation will continue by covering the final project cost management process, cost control, which results in work performance measurements, budget forecasts, organizational process asset updates, change requests, and project management plan and related document updates. Cost control is a generally entirely overlooked function of overall project monitoring and control. Why this is so and what practitioners may do to correct it will also be covered.

Up to twenty distinct tools and techniques may come into play during project cost estimating, budgeting, and control. After introducing the cost management processes and their outputs during the first half of the presentation, the presenter will introduce practical tools and techniques that project managers may develop or adopt and use to make sure project cost management processes get applied as required—especially when labor, material, and other costs are anticipated to be significant.

Speaker Biography:

Frank Cox, MS, PMP, MPM

Frank is a certified project management and purchasing officer in the Missouri Information Technology Services Division. He has supported the largest department in the state government, the Missouri Department of Corrections, since 1999. Since August 2007, he also has served as an IT purchasing officer.

In 2000, he helped establish, charter, incorporate and register the PMI Mid-Missouri Chapter. Frank served as chapter VP of communications for four years and as first VP for two years. From January 2006 to December 2007 he served as the chapter's fourth elected president, and from January to December 2008 as the past president / adviser. Frank also contributed to project management while serving as a member of the Missouri Project Management Standing Committee from 2005 to 2008.

At work, Frank supports 12 certified IT systems project managers, and he contributes to the planning, scheduling, and control of a statewide program, ultimately 87 integrated IT projects, to improve networking and computing at campus-level prisons and other facilities throughout the Department of Corrections.

At home, Frank and his wife, Kelly, are raising three teenagers. He enjoys spending his limited spare time with his family.



Emotional Intelligence and Success:

An Intensive Primer for Leadership-Minded PM's



March 19, 2009

An All-Day Workshop with Karen Tate

About the Workshop:

Emotional intelligence (EI) impacts your ability to succeed in all aspects of life. In a climate where project teams face unprecedented pressure to accomplish more with less, EI is an absolutely essential component of strong project leadership. Without the ability to motivate and engage team members, even the most practiced and detail-minded leader will fail. This all-day, interactive course covers the EI essentials – introducing key concepts, leadership styles, the role of EI in effective leadership, the four domains of EI and related competencies, and exercises for building EI.

[View Complete Program Details](#)

About the Speaker:

President and founder of The Griffin Tate Group, Inc., and an internationally recognized expert in the project management discipline, Karen Tate is the co-author of the Project Management Memory Jogger™, The Advanced Project Management Memory Jogger™, The McGraw-Hill 36-Hour Course on Project Management Getting Started in Project Management, A Step By Step Approach to Risk Assessment, and Triz: An Approach to Systematic Innovation .

[View Complete Speaker Bio](#)

When: March 19, 2009
8:00AM - 4:30PM

Where: Hilton Garden Inn
3300 Vandiver Drive
Columbia, MO 65202
[Hotel Web site](#)

Register: The cost for this workshop is **\$150.00** for PMI Mid-Missouri Chapter members and **\$175.00** for non-members.

Please register through Acteva, our event management system, by clicking the button below. The registration deadline is **March 12, 2009**.

The registration deadline for this event has passed.

Cancel: If you register but can't attend the event, you may cancel before the registration deadline. You will receive a refund by check after the event. The amount of the refund will be less a 10% processing fee. To request a refund, please notify pmivppd@pmimidmo.org

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PDU: The PMI Mid-Missouri Chapter is a PMI Registered Education Provider, and aims to provide educational opportunities to all its members.

This event provides **7.5 PDU** credits for certified Project Management professionals. For PDU program and provider information, see the Previous Events and PDUs section of the Chapter's web site.

Menu: Lunch will be provided as part of this workshop. For special dietary needs, please notify pmivppd@pmimidmo.org

Schedule:

7:30	-	8:00	Registration
8:00	-	12:00	Morning Session
12:00	-	12:45	Lunch
12:45	-	4:30	Afternoon Session



Facilitation: Driving Efficiency for High Performance



March 19, 2009

Chapter Meeting and Seminar with Karen Tate

About the Seminar:

Reaching performance goals and attaining successful project outcomes is more important than ever. Facilitated project meetings enable greater efficiency, while improving team interactions to align efforts and accomplish more. This session introduces best practices for conducting facilitated meetings and teaching related skills – from driving participation to making sound decisions to managing disruptive behaviors. Learn the five key steps to maximizing the productivity of your meetings through effective communication.

[View Complete Program Details](#)

About the Speaker:

President and founder of The Griffin Tate Group, Inc., and an internationally recognized expert in the project management discipline, Karen Tate is the co-author of the Project Management Memory Jogger™, The Advanced Project Management Memory Jogger™, The McGraw-Hill 36-Hour Course on Project Management Getting Started in Project Management, A Step By Step Approach to Risk Assessment, and Triz: An Approach to Systematic Innovation .

[View Complete Speaker Bio](#)

When: March 19, 2009
5:00PM - 7:15PM

Where: Hilton Garden Inn
3300 Vandiver Drive
Columbia, MO 65202
[Hotel Web site](#)

Register: The cost for the Chapter meeting and seminar is **\$20**.

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Menu: Appetizers

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Schedule:

- 5:00 Networking
- 6:00 Program
- 7:00 Business Meeting
- 7:15 Adjourn



Applying the WBS to the Project Management Lifecycle



May 21, 2009

An All-Day Workshop with Shelly Brotherton and Eric Norman

About the Workshop:

Applying the WBS to the Project Management Lifecycle is simply an outcome of effective scope analysis, WBS development and careful project management execution, monitoring and control by the project manager. Applying a carefully articulated WBS to subsequent project processes further utilizes tools such as the Network Diagramming technique or Scope Relationship Diagram development and results in the creation of a baselined Project Schedule, drawn from the decomposition of Work Packages.

[View Complete Program Details](#)

About the Speakers:

Eric S. Norman, PMP, PgMP, is a strategic project and program management consultant. Shelly A. Brotherton, PMP, is a senior project and program management leader.

[View Eric Norman's Bio](#)

[View Shelly Brotherton's Bio](#)

When: May 21, 2009
8:00AM - 4:30PM

Where: Summit Lake Winery
1707 South Summit Drive
Holts Summit, MO 65043
[Summit Lake Winery Web site](#)

Register: The cost for this workshop is:

Online Registration Required Registration Deadline is May 14, 2009	Chapter Members	Non-Members
Early Bird Special Online Payment: Valid through May 1	\$200	\$225
Online Payment: May 2 through May 14	\$225	\$250
Pay at the Door (cash or check)	\$230	\$255

The registration deadline for this event has passed.

Cancel: If you register but can't attend the event, you may cancel before the registration deadline. You will receive a refund by check after the event. The amount of the refund will be less a 10% processing fee. To request a refund, please notify pmivppd@pmimidmo.org

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This event provides **8.0 PDU** credits for certified Project

Management professionals. For PDU program and provider information, see the Previous Events and PDUs section of the Chapter's web site.

Menu: Lunch will be provided as part of this workshop.

Schedule:

7:30	-	8:00	Registration
8:00	-	12:00	Morning Session
12:00	-	12:45	Lunch
12:45	-	4:30	Afternoon Session



Preparing Project Leaders for Organizations of the Future



May 21, 2009

Chapter Meeting and Seminar with Eric Norman

About the Seminar:

This one-hour discussion reviews the latest thinking regarding the directional changes occurring in public and private industry regarding the practice of project management, and describes the fundamental shifts that must occur in the project management practitioner's world to perform well in this new and rapidly evolving environment.

[View Complete Program Details](#)

About the Speaker:

Eric is a skilled lecturer, consultant and leader with extensive business process design experience supporting a broad array of industries. He is a frequent presenter at trade conferences at the Local, Regional, National and International level, and is a recognized authority on project Work Breakdown Structures.

[View Complete Speaker Bio](#)

When: May 21, 2009
5:00PM - 7:15PM

Where: Summit Lake Winery
1707 South Summit Drive
Holts Summit, MO 65043
[Summit Lake Winery Web site](#)

Register: The cost for the Chapter meeting and seminar is:
Pay Online: For for PMI Mid-Missouri Chapter Members and Non-Members **\$20**.
Pay At the Door: For for PMI Mid-Missouri Chapter Members and Non-Members **\$25**.

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Menu: Appetizers

For special dietary needs, please notify pmivpprograms@pmimidmo.org.

Schedule:

- 5:00 Networking
- 6:00 Program
- 7:00 Business Meeting
- 7:15 Adjourn

Rescue My Project!

An All-Day Workshop with Brian Munroe
September 24, 2009



Workshop Overview:

This is a condensed, one day version of a 3 day course. This interactive, instructor led course is designed to give project managers a solid overview of the methodology necessary to effectively assess and either recover or terminate a troubled project. Through instruction, discussions of real experiences and hands on exercises, project managers will gain insight into why projects fail and recognizing symptoms of troubled projects. Participants will learn how to effectively and efficiently plan and execute the entire project rescue process, including assessment, project decision, and recovery or termination. This one day course is designed to provide a solid overview of the project rescue methodology. The complete suite of tools and templates that is normally provided with the 3 day course will be available for purchase on the day of the event.

Workshop Benefits:

Any project at any organization with any team can fail. However, projects never go from being well managed, on-budget and on-schedule to outright failure overnight. There is always a transition period during which time the project is "troubled". It is during this time that a window of opportunity exists in which the project can potentially be rescued, and is likely the last chance to save the project. This course will give project managers an overview of the knowledge and tools needed to quickly and accurately assess the current status and root causes of problems, decide the most appropriate course of action and plan and execute that decision.

Who should attend:

Project/Program managers, project directors, project sponsors and other project team members who want to understand why projects fail and how to effectively and efficiently rescue projects that are in trouble.

About the Speaker - Brian Munroe, PMP

MTI Learning Inc.'s Founder and CEO, Brian H. Munroe, is a seasoned leader with solid sales management, customer service, account management and project management experience. He is currently a member of the Project Management Institute as a certified PMP and is active on the board of PMI's Troubled Project Specific Interest Group (SIG) as the Vice President of Information Technology. Brian has led many projects in the technology, education, financial, utility and health care sectors and together with the team at MTI Project Management, conducts Project Rescue consultancy services for many of these clients. As a skilled public speaker and trainer, Brian has had the opportunity to partner effectively with customers in Canada, the United States, and various regions in Asia and Europe. He is an expert at implementing sound project management principles and best practices and enjoys sharing his experiences with audience and students around the globe. Brian is married to Heather and together they live in Ottawa, Canada with their two children, Paige and Jason. In his spare time Brian enjoys camping and boating with his family and riding his motorcycle.

"Brian Munroe is a dynamic speaker and an excellent presenter he speaks on a topic near and dear to my heart."

Joan Lundholm, PMP, President - PMI Troubled Projects Specific Interest Group

"Brian's topic of troubled projects drew in a record crowd. [He] did an outstanding job of highlighting the most important aspects of managing troubled projects."

Rachel Heitz, PMP, Secretary - PMI Northern Utah Chapter

When: Thursday, September 24, 2009
8:00AM - 4:30PM

Where: [Hilton Garden Inn](#)

Conference Room *Inside* the Hotel
 3300 Vandiver Drive
 Columbia, MO 65202

Register: The registration deadline for this event has passed.

Early Bird Special - Valid Until July 24th Online Payment Required:	\$150
Standard Registration - Deadline is September 16 Online Payment Pay at the Door	\$175 \$180
Group Discounts Groups of six (6) or more attendees can receive a 15% discount . Online registration required. Enter promote code GROUP when registering.	

Cancel: If you register but can't attend the event, you may cancel before the registration deadline. You will receive a refund by check after the event. The amount of the refund will be less a 10% processing fee. To request a refund, please notify pmivppd@pmimidmo.org

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Lunch: Lunch will be provided as part of this workshop.

Schedule:
 7:30 - 8:00 Registration
 8:00 - 12:00 Morning Session

12:00 - 12:45 Lunch

12:45 - 4:30 Afternoon Session

Ethics and Leadership in a Time of Recession

Chapter Meeting and Seminar with Julie Allen, PMP

September 24, 2009

Seminar Overview:

This seminar will focus on the role and qualities of leadership and whether these are different during difficult economic times. We will look at leaders in United States history, their decisions and leadership, and whether/how ethics played a role in their decisions.

About the Speaker - Julie Allen, PMP

Julie Allen currently serves as the Executive Director of the Missouri Ethics Commission. Julie is a Certified Public Accountant, Certified Public Manager, Project Manager Professional, and a Missouri state-certified project manager. Julie's experience in the public sector includes implementing information technology projects, auditing governmental entities, as well as directing and managing. She has also worked as a private sector consultant.

When: September 24, 2009
5:00PM - 7:30PM

Where: [Hilton Garden Inn](#)
Conference Room *Inside* the Hotel
3300 Vandiver Drive
Columbia, MO 65202

Register: The registration deadline for this event has passed.

Standard Registration - **Deadline is September 16**

Online Payment	\$20
Pay at the Door	\$25

Cancel: If you register but can't attend the event, you may cancel before the registration deadline. You will receive a refund by check after the event. The amount of the refund will be less a 10% processing fee. To request a refund, please notify pmivpprograms@pmimidmo.org.
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professionals. For PDU program and provider information, see the Previous Events and PDUs section of the Chapter's web site.

- Schedule:**
- 5:00 Networking
 - 5:30 Business Meeting
 - 6:00 Program
 - 7:00 Door Prizes & Adjourn

Solid Scope, Right Requirements: The Secret to Project Success



An All-Day Workshop with Dr. John Estrella, PMP

November 19, 2009

Workshop Overview:

Several studies have revealed that most projects fail because of unclear scope and misunderstood requirements. You play a pivotal role in ensuring that the project scope and the business requirements are accurate, complete, consistent, unambiguous and testable. Join us in this hands-on course to discover the secrets of developing solid scope and right requirements that will ensure project success.

Course Outline:

- Optimize requirements collection
 - Select the correct requirements collection techniques
 - Prepare the requirements management plan
 - Solidify the project scope statement
 - Develop the project scope statement
 - Update the requirements traceability matrix
 - Write well-formed requirements
 - Use the well-formed requirements checklist
 - Convert unclear requirements into well-formed requirements
 - Develop requirements documents
 - Delineate the key parts of a requirements document
 - Prepare a complete requirements document
-

Workshop Benefits:

In this course, you will learn how to optimize requirements collection, solidify the project scope statement, write well-formed requirements and develop requirements documents. Your instructor will provide you with detailed explanations and practical examples on how to use various tools, techniques and templates to prepare realistic requirements management plan, requirements traceability matrix, project scope statement and requirements document.

Who should attend:

Project managers, business analysts and those who are involved in the requirements management process in projects will greatly benefit from this course.

About the Speaker

Dr. John A. Estrella, CMC, PMP, CBAP, CTFL, CSTE, specializes in helping senior management deliver large and complex IT projects. John worked on various consulting engagements for some of the world's most respected organizations in Asia, North America and Europe.

In addition to his management consulting career, he shares his unique and rare blend of expertise by authoring books and courses in project management, business analysis and software testing which are available in Canada, U.S., U.K., France, Sweden, Japan, India and other countries.

An eloquent and engaging speaker, he quickly connects with his audiences by presenting personal experiences, practical examples and simple recommendations.

John was awarded a scholarship by the Project Management Institute (PMI) Educational Foundation for his doctoral studies. He is a member of PMI, CMC-Canada, IIBA, ASQ, CAPS, NSA, IFFPS, IAC and TASSQ.

On the personal side, he is a husband, father, Scout leader, martial artist, marathon runner, triathlete, scuba diver and avid outdoor person.

Testimonials:

"I didn't get a chance to speak to you yesterday, but your presentation was dead on. After 12 years in the industry scoping and delivering projects, I was happy to hear you speak concisely and effectively about the topic."

- Adrian Celentano, PMP, Software Project Manager

"Thank you for a very helpful and useful presentation last night at the PMI dinner meeting. Those are things we instinctively know as PMs but put in such an organized and logical manner makes for an easy reference when we run our projects. I picked up a lot of techniques as well."

- Doris M. Concepcion, Managing Consultant, IBM Business Consulting Services

"On behalf of my group from the Mohawk Council of Kahnawake, I would like to thank you for the excellent and informative management course last week. We will be able to apply much of what we learned in upcoming projects."

- Russel Curotte, Director of Lands, Mohawk Council of Kahnawake

When: Thursday, November 19, 2009
8:00AM - 4:30PM

Where: [Doubletree Hotel](#)
422 Monroe Street
Jefferson City, MO 65101

Register: 

Early Bird Special Valid until Friday, October 23	\$150
Standard Registration Deadline is Friday, November 13 @ Noon	\$175
Group Discounts Groups of six (6) or more attendees can receive a 15% discount . Online	

registration required. Enter promote code **GROUP** when registering.

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Lunch: Lunch will be provided as part of this workshop.

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Schedule:

- 7:30 - 8:00 Registration
- 8:00 - 12:00 Morning Session
- 12:00 - 12:45 Lunch
- 12:45 - 4:30 Afternoon Session

Missouri State Penitentiary Redevelopment Project

Chapter Meeting and Seminar with Charlie Brzuchalski, A.I.A.
November 19, 2009

Seminar Overview:

The facility currently known as the Missouri State Penitentiary has been replaced after over 168 years of service as a maximum security prison. This program will provide a brief overview of the planning process and the plan for the redevelopment of the MSP facility as it transitions from a maximum security prison, in the middle of the city, to a model for planned mixed use redevelopment and what is hoped will be "the cool place to be" in our city and our state.

As the oldest prison west of the Mississippi River, when it closed in September of 2004, it is a place few people have ever seen and even fewer have come to know. This program includes some of the stories from the colorful history of this institution, its architecture and its people presented in the context of what it can become. Current projects, including the new US Courthouse, will be featured as part of this presentation.

About the Speaker - Charlie (Charlie) Brzuchalski, A.I.A.

Charlie Brzuchalski is an Architect with the State of Missouri, Division of Facilities Management, Design and Construction and has worked there for over 20 years.

While with the State, he has served as a project manager for numerous projects, including a number of renovations at the Missouri State Capitol Building; construction of the state prison at Pacific, Missouri; construction of the Truman State Office Building, renovation of the Jefferson State Office Building and design and construction of the New State Health Laboratory.

He also has extensive experience as an architect in private practice, having worked in architectural offices in Kansas City, Columbia and Jefferson City, Missouri. He has worked on projects ranging from shopping malls to high-rise office towers in cities from coast to coast.

He is currently serving as the Sr. Project Manager for the Redevelopment Project at the Missouri State Penitentiary and has been working on that project for over 10 years.

His credentials include the following certifications, degrees and licenses:

Architecture Degree from Kansas State University

Missouri Registered Architect

Member of the American Institute of Architects

Certified Documents Technologist (CDT) - Construction Specification Institute

Certified Lead Risk Assessor

Missouri Licensed Real Estate Broker

When: November 19, 2009
5:00PM - 7:30PM

Where: [Doubletree Hotel](#)
422 Monroe Street
Jefferson City, MO 65101

Register: 

Standard Registration - Deadline is November 16

Online Payment	\$20
Pay at the Door	\$25

Cancel: If you register but can't attend the event, you may cancel before the registration deadline. You will receive a refund by check after the event. The amount of the refund will be less a 10% processing fee. To request a refund, please notify pmivpprograms@pmimidmo.org.
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