

# PMI Mid-Mo Chapter News

Volume 7, Issue 3

May – June 2006

## Mid-Missouri Chapter PMI Communications Team

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## Building the Buzz on Project Management

**You know how important it is. But does the rest of your organization?**

We all know the importance of buzz. It's word of mouth. Viral marketing. It's when an idea takes on a life of its own. It's probably what Project Management needs in most organizations. It's a term that's thrown around a lot in business, but what is it really? And how can you explain it to others? Here are a few ways to talk about Project Management that can help you to get the buzz going in your organization.

### What is a project?

All organizations are made up of processes and projects. Processes are how you get work done on the day to day repetitive basis – those activities that you do to keep the organization operational. Projects are short term efforts you do to meet the organizations strategic objectives. Projects are how organizations implement changes. Here are several examples of why organizations pursue projects:

1. Improve your day to day operational processes (like upgrading your accounting system).
2. Get a new product or service to market.
3. Meet a government compliance requirement.

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## PROjections

PMI Mid-MO Chapter News



### Reminders and Requests to Chapter Members

Please be sure to keep your email address with PMI up to date. When mass mailings are sent to members, we use the email address that you have on file with PMI. Currently there are several members that are not receiving notices and other communications because their addresses are not deliverable. If you haven't been receiving PMI communications via email, check the Member Information area at <https://secure.pmi.org/memberapp/code/home.asp> to be sure your information is correct.

Are you a member of a PMI Special Interest Group (SIG)? Are there special happenings in your SIG that you would like to share with the PMI Mid-Mo chapter? If so, please share them by emailing to the attention of Diana James at [news@pmimidmo.org](mailto:news@pmimidmo.org)

**PMI Mid-Missouri Chapter Membership Hits 100 in March!** *(Information provided by Alexis Nixon)*

### Membership Update

As of our March database update, Mid-Missouri Chapter membership has reached the 100 mark! A warm welcome is extended to our new members, and a big Thank You to those members that have rejoined.

### New Members

Arthur Despins  
Elizabeth Lea  
Pamela Lessley  
Crystal Matthiesen  
David Nash  
Susan York

### Current Members who have recently renewed:

Lois Heldenbrand  
Diana James  
Michael Roggero

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We hope to see you at a meeting soon. Perhaps on May 11 at the all-day seminar on Mental Martial Arts presented by Brian Adams, or at the Chapter Meeting that evening where Brian assures us we will leave "fired up" on life!

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## Thank You, Volunteers!

Thanks to our volunteers, who make it possible to offer new services and benefits to members of the PMI Mid-Missouri Chapter. When you have an opportunity, please thank your fellow Chapter members for the work they do on all of our behalf.

- [Laxmish Thurumaleshwar](#) and [John Criswell](#) serve as Chapter Webmasters. Our Webmasters post updates to the Chapter Web site regarding upcoming Chapter events and meetings and news of interest to our members. They also administer registration and payment processes for Chapter events and invoicing processes for sponsorship and advertising. As we roll out new features to the Chapter's Web site, our Webmasters are a key voice in designing the Web site's appearance and features.
- [Frank Schonhardt](#) helped edit and deliver the March-April 2006 newsletter.
- [Teri Elder](#) serves as Production Editor for the Chapter's bimonthly newsletter. Teri works to produce and publish the newsletter as an electronic publication.
- [Diana James](#) has recently stepped forward to become the Chapter's Content Editor. Diana is responsible for editorial content of the Chapter newsletter.
- [Bernard Collier](#) is responsible for Sponsorship and Advertising. Bernard has been instrumental in recruiting sponsors for Chapter meetings and professional development workshops. He works to recruit sponsors and advertisers, develop advertising and sponsorship policies, and prepare invoices for sponsorship and advertising payments.
- [Gagneesh Rawat](#) helps keep our Chapter meetings and professional development workshops running smoothly by providing "behind the scenes" help from start-to-finish. (Look on our website for the photos he took at the Rational Change Management workshop!) In addition, Gagneesh creates marketing materials for our Chapter so we can meet our goal of increasing membership and participation.
- [Keith Foster](#) is another volunteer at our Chapter meetings and professional development workshops. Most recently Keith compiled the feedback from meeting surveys so we can identify what worked and what can be improved upon.
- [Ragan Sappington](#) worked the registration desk at our Rational Change Management workshop and is in the process of developing a Small Interest Group (SIG) for Healthcare.
- [Rodney Britt](#) is helping the Chapter plan a PMP Exam Prep Course by researching potential formats, materials, speakers, and facilities.

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## What is Project Management?

- ❑ A systematic approach to managing projects
- ❑ A way to generate consistent results when you undertake new initiatives.
- ❑ A powerful business tool that can transform your business.

You can use Project Management (PM) throughout your organization to boost personal and collaborative productivity and ultimately show triple digit return on investment. The key to successful PM is to build a standardized system for doing project management that embeds best practices into how you manage your projects.

## Defining a Project

A project is any activity in an organization that has a distinct deliverable and a clear beginning and ending. When you follow a process to do your projects, you achieve greater performance. Project Management methods are easy to learn and can be applied with simple processes, web-based templates and office automation tools.

All Projects Have Five Distinct Phases:

Initiation – At any point in time, organizations have more projects than they have resources to do them. During initiation, organizations have to prioritize the projects they will pursue, who will sponsor the projects, and who will staff the projects.

Planning - Once an organization decides to pursue a project, the project manager and the project team develop the plans to create the final deliverables.

Execution – This is where the project team does the work to create the final deliverables of the project. It is the largest part of most projects and it goes far better if adequate time was taken to properly plan the work of the project.

Control – This phase is done in coordinate with execution to ensure the project is progressing as planned, to account for any changes and to make mid-course corrections to keep the project on schedule and in budget.

Closeout – During this phase, the final deliverable is accepted by the customer of the project and the project team documents what they learned that can be of value on their next project.

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## Chapter Board Members

### Frank Cox, PMP, President

State of Missouri, Department of Corrections  
Term: Jan.1, 2006-Dec. 31, 2007  
Phone: (573) 522-4648  
Fax: (573) 522-2274  
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### Robert Roark, PMP, First Vice-President

CIBER Inc.  
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### Alexis Nixon, PMP, Vice-President of Membership

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### John Bax, CISSP, CBCP, Vice-President of Financial Affairs

State of Missouri, Department of Health and Senior Services  
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e-mail: [pmivpfinance@pmimidmo.org](mailto:pmivpfinance@pmimidmo.org)

### Lois Heldenbrand, Vice-President of Programs

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### Michelle Navarro, Vice-President of Professional Development

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### Lori Kleckner, PMP, Vice-President of Administration

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### Carol Elliott, PMP, Vice-President of Communications

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### Ron Parker, PMP, Past President and Advisor

Hewlett-Packard Company  
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*Building the Buzz on Project Management continued*

## Use Project Management to Grow the Value in Your Organization

The problem in most companies is that there is no set process to do projects effectively and efficiently. From lost time to inconsistency, no process for managing projects means poor performance. PM has the power to transform your business by building a process, tracking performance and helping you to build true best practices that work for you.

### Five Ways that PM Transforms Organizations

*1. Develops Exponential Effectiveness: In most organizations, people work on cross-functional teams to complete projects. When people from different departments know and understand a common PM process to get their work done, they can start to work together without having to design how they are going to do it.*

*2. Empowers Individuals and Team Leaders: When there is a common, simple approach for PM and the correct tools are available throughout the enterprise, people are empowered to reach their goals, together and individually.*

*3. Creates Institutional Memory: Industry standard PM practices require a critical project closeout phase that collects lessons learned and gives your organization powerful historical knowledge from across the enterprise.*

*4. Realizes Return on Innovation: An easy-to-use PM methodology gives organizations a framework that makes it achievable for people to move from vision to action with a comprehensive project plan that supports their objectives.*

*5. Turns Information into Insight: You capture best practices and know what is and isn't working in your organization, giving you a competitive advantage by turning information into insight.*

### ROI: PM's Impact on the Bottom Line

PM impacts the bottom line. In their CHAOS Report, the Standish Group conservatively estimates that 20% of money spent on projects is wasted because companies don't have a consistent approach to PM. Research by the CBP shows that PM improvement initiatives improve project performance by up to 50% for the first project and can continue for each new project if the enterprise offers ongoing support with PM tools.

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**Your PM Power Checklist:**

1. Know the business drivers and Return on Investment (ROI) for adopting an enterprise-wide approach to PM.
2. Use a simple and proven approach such as Cheetah PM to align the efforts of project teams.
3. Have people at every level of the organization learn the skills needed to effectively use PM to improve their value to the organization.
4. Get big wins early on by leading with parts of the organization that have the least skills in Project Management and the most to gain by using a simple PM approach.
5. Empower people with tools for successful PM:
  - Select a portfolio of projects that meet the organizations strategic objectives (do the right things)
  - Standardize on a simple straightforward approach for doing projects that all project participants can use.
  - Use a simple and effective tool such as MS Project for project scheduling and tracking.
  - Measure the effectiveness of your Project Managers throughout the project by using a tool such as PM Scorecards.

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## **Chapter Web Site Thrives and Grows**

*(by Carol Elliott)*

Chapter Web site usage has steadily increased from April 2005 through March 2006. Statistics provided by Hostway, the Chapter's Web site hosting company, show the number of monthly requests to the Chapter's Web site has increased from 2,595 in April 2005 to 6,180 in March 2006, an increase of 138%.

Our Web site supports individual and group registration and credit card payment for Chapter events via PayPal. Sponsors and advertisers can also be invoiced and pay via credit card using PayPal facilities. A complete record of newsletters and Chapter events since 2000 resides on the Chapter's Web site. PMPs and Missouri Certified

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Please consider volunteering to help the Chapter by contacting any Board member or Chapter volunteer. It's a great way to develop organizational and volunteer skills and expand your professional skills into new areas of competence. Volunteers certified as PMPs or Missouri Certified Project Managers may earn up to 5 PDU's or PDMU's for each year of volunteer service.

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## **Education Updates**



### **Professional Development Opportunity Coming This Summer**

*PMI SeminarsWorld will be offered in Kansas City on July 11-14, 2006*

Topics include:

- Project Management: Competencies and Structure including and Introduction to PMI's *A Guide to the Project Management Body of Knowledge*.
- Risk Management
- Managing Agile Projects
- Becoming a People-Savvy Project Leader
- Complete Quantitative Risk Analysis: Using Modern Tools and Techniques
- Project Portfolio Management: Selection, Prioritization, and Management
- Proactive Communication for Project Managers
- How to Capture Customer Requirements and Develop Project Scope
- Delivering Business Strategies through Projects, Programs, Portfolios and PMOs

Registration for PMI members for a 2-day session is \$1,050 and for a 4-day session is \$2,250. Information and registration forms can be found at [http://pmi.org/info/pdc\\_sw\\_ld\\_kansas.asp](http://pmi.org/info/pdc_sw_ld_kansas.asp)

PMPs and Missouri Certified Project Managers may access information on events in order to register PDUs or PDMUs for continued certification.

We have recently rolled out a free job posting service to Chapter members and employers seeking candidates to fill project management-related job vacancies. For full details on the Chapter's job posting policy and to view project management-related job postings, visit the Chapter's web site at [www.pmimidmo.org](http://www.pmimidmo.org). Look for the Job Postings link under Quick Links on the left-hand side of the Chapter's home page.

As technology changes and as the Chapter matures as an organization, we recognize the need for changes in the way we use technology. We plan to begin building a revised list of technology requirements for the Chapter by the end of 2006. Some potential requirements already identified include:

- Event registration by any means of payment
- Ability to distinguish between Chapter members and non-members in registration process (in cases where tiered rate structure applies)
- Invoicing
- Archiving of critical Chapter documents to a centralized server
- Ability to post content to Web site by registered users in addition to Web masters
- Targeted e-mail

Since we are a volunteer, non-profit organization, cost-effectiveness of the technology and ability for the technology to be supported on an ongoing basis by volunteers is critical to our evaluation and selection of technology.

*Chapter Leaders Attend Region 6 Leadership Conference continued*

Dallas, Fort Worth, and Denver, while some are located in geographic areas with smaller cities or downstate areas such as the Mid-Missouri and Northwest Arkansas Chapters. In addition, Region 6 is unique in that several of its member Chapters were affected this past year by Gulf Coast hurricanes.

The second annual R6LC occurred March 31-April 2 in Oklahoma City. The theme was "Connected Through Volunteers," using the unifying metaphor of Route 66 which connects many Region 6 Chapters. Over 100 members and committee members from Region 6 participated. Chapter Officers Alexis Nixon, Vice-President of Membership, Lois Heldenbrand, Vice-President of Programs, and Carol Elliott, Vice-President of Communications volunteered to attend R6LC representing the Mid-Missouri Chapter. Regrettably, Lois was unable to attend due to a family emergency.

## Upcoming Chapter Events

### **Chapter Meeting – May 11, 2006, 5:00-7:15 PM**

*Mental Martial Arts - Learn to stay FIRED UP and ready to take on the world: AKA, Life!*

**Speaker:** Brian Adams  
**Sponsored by:** [Tier Technologies, Inc.](#)  
**Where:** [Summit Lake Winery](#)  
Capitol View Room (upstairs meeting room)  
1707 South Summit Drive  
Holts Summit, MO 65043-2100  
(573) 896-9966

### **All-Day Workshop – May 11, 2006**

*Mental Martial Arts: Defend yourself against your toughest opponent...YOU!*

**Speaker:** Brian Adams  
**Sponsored by:** [CIBER, Inc.](#)  
**Where:** [Ramada Inn](#)  
1510 Jefferson Street  
Jefferson City, MO 65110  
(573) 635-7171

**To register or for more information, visit the Chapter's web site**

**[PMI: Mid-Missouri Chapter](#)**

### **Advertising and Sponsorship**

Interested in promoting your organization's project management related services? Consider sponsoring PMI Mid-Missouri Chapter meetings and seminars, or placing web button advertising on the Chapter's Web site, [www.pmimidmo.org](http://www.pmimidmo.org).

To learn about sponsorship opportunities, visit our sponsorship page at [PMI Mid-Missouri Chapter Sponsorship](#), or contact a members of our Communications team at [ads@pmimidmo.org](mailto:ads@pmimidmo.org).

**CHAPTER MAILING ADDRESS:**  
**PMI Mid-Missouri Chapter**  
**P.O. Box 105137**  
**Jefferson City, MO 65110-5137**



## Chapter Leaders Attend Region 6 Leadership Conference

*(by contributors Carol Elliott and Alexis Nixon)*

Do you know what “R6LC” stands for? It’s a nickname used to describe the PMI Region 6 Leadership Conference! But wait, what is Region 6? Region 6 is a geographic grouping of PMI Chapters encompassing Arkansas, Colorado, Kansas, Louisiana, Missouri, Oklahoma, and Texas. The Chapters in Region 6 are diverse, with memberships ranging from fewer than 100 to hundreds or several thousand members. Some Region 6 Chapters are located in some of the largest cities in the U.S., such as Houston,

The Chapter Board voted to pay registration fees of \$149 per person. Officers attending paid their own transportation, lodging, and incidental expenses. Alexis and Carol are both certified PMPs and earned 11 PDUs for conference participation.

The conference schedule began with a Friday night networking event in Oklahoma City’s Bricktown district, the historic center of commerce in downtown Oklahoma. Today this once decaying area has been revitalized thanks to the MAPS (Metropolitan Area Projects) public works projects begun in December 1993 and completed in August 2004. Today it’s a perfect area for strolling and people watching, featuring a canal, restaurants, entertainment, shopping, and sports venues. Oklahoma City civil engineer Eric Wenger presented “MAPS for Kids.” We learned that the MAPS revitalization effort has been extended with a new set of projects focusing on school construction and renovation at 72 school sites. The City of Oklahoma City recognizes that school excellence is a key factor enabling Oklahoma City to compete with other metropolitan areas in attracting businesses and jobs. To learn more about MAPS for Kids, visit the City of Oklahoma City’s Web site at <http://www.okc.gov/query.html?projects/index.html>.

Saturday’s schedule included presentations throughout the day, including sessions during lunch and dinner. Each Chapter presented statistics on its founding, membership, organizational structure, and key accomplishments. One key take-home from this presentation was an idea for incorporation of Chapter committees into the Board’s organizational structure.

Region 6 PMI leaders weren’t the only PMI representatives at the conference. PMI Global Operations Center staff members Anne Jenneman and Mike Cox presented. National PMI Board Director at Large Martin VanDerSchouw, and Frank Saladis, Past President of the New York City Chapter of PMI, attended to support the efforts of PMI Region 6 Chapters. We learned that PMI is an “association of associations” and has something in

## Record Attendance at Rational Change Management Workshop

*(by Michelle Navarro)*

Over 60 mid-Missouri project management professionals attended the Chapter’s March 9 all-day Rational Change Management workshop. Nationally known speaker and author Peter de Jager presented the professional development event, sponsored by CIBER, Inc., at the Ramada Inn in Jefferson City. This was Mr. de Jager’s second appearance at a Chapter event, and survey feedback indicates he was equally impressive the second time around.

Throughout the interactive presentation, lessons were applied on the spot in various exercises and case studies. Mr. de Jager debunked myths about change (Is resistance to change bad?), walked us through the change management lifecycle (knowledge shortens the cycle), and provided ways to think about managing change in our own projects. Take a few minutes to look on our website for photos from our fun and educational day.

Attendees represented nearly 10 private companies as well as many departments within the State of Missouri. 80% of the attendees were not Chapter members, which presents an opportunity for Chapter growth. Over 20 people took advantage of the new PayPal online payment process to simplify their individual registration, and many others used the PayPal invoice system.



Professional development events like this one take a lot of planning and behind-the-scenes effort. Thanks to Karen Alexander, past Vice-President of Programs and Professional Development, for securing top-name speakers like Mr. de Jager for our Spring 2006 events. Thanks to our Programs and Professional Development Committee Members Gagneesh Rawat, Keith Foster, and Ragan Sappington for offering their help wherever needed. And finally, thanks to Lois Heldenbrand, Vice-President of Programs, for lending a hand in so many ways.

fiduciary and ethical responsibilities. We also learned of the astonishing growth of PMI from a few thousand members in the 1970s into a global organization with over 200,000 members today.

Dan Tuten, volunteer leader of PMI's Community Transformation Project (CTP), presented a project update. The original model for formation of PMI components and chapters existed within the framework of North American (primarily U.S.) laws. Since many new components are forming outside North America, PMI policies need to be rewritten to take into account non-U.S. legal systems. In addition, it appears PMI may be heading toward a model where Chapter affiliates rather than new Chapters may be developed in certain situations. An example of such a situation might be a Chapter based in very large metropolitan area with a large geographical territory. The challenge here is similar to what the Mid-Missouri Chapter faces with the downstate Missouri area: many potential members live hours away from our monthly meeting place, so travel times and distance become a barrier to Chapter membership and participation.

Other R6LC presenters and topics included Peter de Jager on Change Management; Ellen de Castro on communications for leaders; Teresa Kleb of the Houston Chapter on how the Houston Chapter hosts meetings at multiple sites; and A. J. Collier of the Clear Lake/Galveston Chapter on a unique venue for professional development workshops – a cruise ship!

An especially useful feature of the conference was breakout sessions according to Board Members' areas of responsibility. Alexis attended a Membership breakout session, and Carol attended a Public Relations breakout. In these sessions, we met face-to-face with our Chapter cohorts facing some of the same challenges we face in our day-to-day operations. Fortunately, our fellow Chapters have solved some of these problems, and we can borrow their solutions as well as offer advice where we have succeeded.

After the conference ended on Sunday at noon, Alexis and Carol took advantage of a brief tourism opportunity to visit the Oklahoma City National Memorial. Imagine our surprise when we returned to our hotel to board the airport shuttle to find the hotel staff sitting curbside and fire trucks nearby! Shortly after the conference ended, a fire broke out in the elevator shaft on the 13<sup>th</sup> floor and the hotel was evacuated.

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## MISSOURI DIGITAL GOVERNMENT SUMMIT

### A Government Technology Executive Leadership Forum

*June 15, 2006 at the Capitol Plaza Hotel in Jefferson  
City*

Topics include:

- **The Michigan Story** - Teri Taki, CIO of the State of Michigan
- Cyber Threat Preparedness
- Voice/Data/Video Convergence
- Storage Management
- Wireless Trends
- **"Apogee" - Taking Teams to the Top!** - Astronaut Rick Searfoss, Colonel, USAF Retired
- Identity Management
- Data Integration and Warehousing
- Sharing Resources
- 24/7 Service
- Mobile Workforce – Technology and Productivity
- Service Oriented Architecture (SOA)
- GIS and Data Sharing



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[www.pmimidmo.org](http://www.pmimidmo.org)

# PMI Mid-Missouri Chapter Board Meeting Minutes

March 2006

## Attendees

Carol Elliot, Frank Cox, Michelle Navarro, Alexis Nixon, Lori Kleckner, Lois Heldenbrand

## Call to Order

The meeting was called to order at 5:30 by Frank Cox, President.

## Vice-President of Administration Report

The minutes of the February 7, 2006 board meeting were Missouri Digital Government Summit. Voted not to participate this year

## Vice-President of Membership Report

Membership is at 95 members. The membership drive will be later in the year. Firm date to be set later.

## Vice-President of Professional Development Report

The new registration policy and cancellation policy that was discussed and voting occurred earlier on-line as follows: a registration deadline one week prior to the event, cancellations may be requested before the registration deadline, refunds will be made by check after the event, refunds will be less a 10% processing fee.. Lois provided an update for the May 11<sup>th</sup> workshop and discussion with Brian Adams. All details will be updated on the web site. The evening meeting as well as the seminar will be held at the Ramada Inn for May.

## Vice-President of Programs Report

24 persons have registered for this months Chapter meeting. This is a bit lower than normal. Frank will ask Tom Stokes to send the Chapter meeting invitation to the Missouri project manager's list.

Information for future Chapter meetings is being received and will be posted on the web site as soon as all information needed has been received.

## Vice-President of Communications Report

Visits to our web site have increased by 50%. Next step for our web presence could be: considering electronic collaboration, non-webmasters the ability to post to the site, document archiving and continuing voter registration and payments. Proposed job posting on our website was revisited

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## Mark your Calendars

*(additional information soon to be posted on the website)*

### Chapter Meeting

September 14, 2006, 5:00 – 7:15 pm.

*Tips, Tricks, Traps – Practical Application of Your PMI Toolkit*

Speaker: Mike Saxton and Patrick Shore

Sponsored by: [Tier Technologies, Inc.](#)

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### Chapter Meeting

November 16, 2006, 5:00 – 7:15 pm.

*Help! I'm a Project Manager in a World without Project Management*

Speaker: Carol Elliott

Sponsored by: [Tier Technologies, Inc.](#)

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*Chapter Leaders Attend Region 6 Leadership Conference continued*

What an opportunity to see the outstanding emergency preparedness of the City of Oklahoma City after our moving visit to the Memorial—fortunately, with no casualties or serious property damage. We were able to retrieve our belongings and proceed to the airport uneventfully. What's next? We look forward to the possibility of increased collaboration with our fellow Missouri Chapters, [Metro St. Louis](#) and [KC Mid-America](#), possibly in the area of a jointly sponsored professional development event or shared Chapter programs. President Frank Cox has requested a mapping of conference learnings and recommendations to the Chapter's strategic goals developing in June 2005.

A goal for next year's conference, to be held in April 2007 in Austin, might be attendance by more Board and committee members. We thank the Mid-Missouri Chapter for sponsoring our participation in R6LC, and hope we can add to the Chapter's ability to deliver value to its members with what we learned.

### **Vice-President of Finance Report**

Frank presented the finance report. Ending balance as of February 28<sup>th</sup>, of \$5,273.77 (not reconciled). Finance summary of the Neal Whitten seminar and meeting; income \$6,845.00, expenses \$ 6,971.41.

### **President's Report**

Activity planner updates may be sent to Frank.

### **Adjournment**

Meeting adjourned at 7:30pm.

## **PMI Mid-Missouri Chapter Board Meeting Minutes April 2006**

### **Attendees**

Ron Parker, Carol Elliot, Frank Cox, Bob Roark, John Bax, Alexis Nixon, Lori Kleckner, Lois Heldenbrand

### **Call to Order**

The meeting was called to order at 5:40 by Bob Roark, First Vice-President. Frank arrived a few minutes later and continued with the meeting.

### **Vice-President of Finance Report**

The reconciled balance from February is \$5,273.77. The March statement has not been received. A current un-reconciled balance of \$4,776.18 was reported. There was a discussion regarding volunteers and working during events.

### **Vice-President of Membership Report**

Current membership – 99.  
Minutes assembled by Lori J. Kleckner, Vice President Administration

### **Vice-President of Programs Report**

There was a discussion regarding a flat fee for speaker expenses rather than keeping the activity open while waiting for receipts.

Discussion regarding partnering or other collaboration in new areas included a format to facilitate discussions with other groups.

### **Vice-President of Communications Report**

A new content manager for the newsletter has volunteered through the end of the year.

The proposed sponsorship policy was reviewed.

A draft for Chapter publicity flier was distributed for comment.

The proposed job posting policy was reviewed.

Concerns for the outlying areas in Missouri was expressed by Anne Jenemann (at the R6LC) who receives requests and inquiries from Missouri regarding PMI.

### **Past President's Report**

The Digital Government Summit was reopened for discussion. Bob made a motion to void the previous vote regarding participating in the 2006 Missouri Digital Government Summit and vote to participate in the Summit. John seconded the motion. The motion carried without opposition.

### **President's Report**

Members are reminded that they can transfer archival documents to Lori for consolidation of vital documents.

### **Adjournment**

John made a motion to adjourn the meeting. Bob seconded the motion. Meeting adjourned at 7:35pm.

The next Board meeting will be May 2, 2006 from 5:30 – 7:00 P.M. at the Runge Center, Jefferson City.

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## **Self Study Opportunity**

By clicking the Teaching Zone tab and being directed to the Teaching Zone (<http://www.pmi.org/pmief/teachingzone.html>), there is a list of current items. One of these, [An Introduction to A Framework for Project Management: An online mini-course on the fundamentals of project management](#) will start a PowerPoint presentation of high-level Project Management fundamentals. Slide nine (9) provides a link to a web-based e-learning course, Project Management Methods & Mechanics. This self-paced on-line course covers the PMBOK and earns members 14 PDU's. The link providing detailed information about this course, including fees, is: [http://www.pmi.org/info/PDC\\_AppliedFramework.asp?nav=0405](http://www.pmi.org/info/PDC_AppliedFramework.asp?nav=0405)